



Candidate Checklist

- Perceive call to ministry
- Member of any UMC or UM campus ministry for one year (§ 310.1.a)
- Contact home church Pastor
- Read and discuss a book with a lay or clergy liaison
 - The Christian As Minister* (recommended, not required). You and your “liaison” may also look at other resources found on www.thecalltoministry.org.
- Ask District Superintendent if you may begin candidacy
 - Send letter to District Superintendent (§ 310.1.b)
 - Send statement of call to District Superintendent (§ 310.1.b)
- District Superintendent interviews and approves candidacy
- Pay \$75 candidacy fee to GBHEM online. You will receive *Fulfilling God's Call: Guidelines for Candidacy from GBHEM*. You will begin work through this workbook at the Candidacy Summit with your mentor and peer group.
- Register for the Candidacy Summit. Complete Candidacy Summit application; DS signs Application found at www.moumethodist.org. Send application and \$125 fee by December 13, 2013 to Conference Office
- Before the Candidacy Summit, do homework in *Fulfilling God's Call*
 - Read pages 11-27
 - Read and respond to questions on pages 33 - 47
 - Read and respond to questions on pages 79 – 97
- Complete DISC profile (link will be emailed to you from Jenny Gragg, jgragg@moumethodist.org) You must bring the results to the retreat
- Complete Forms for district file. The forms can be found on the Conference website, www.moumethodist.org , (under the Offices tab, Pastoral Excellence) or at www.calltoministry.org. Originals should be submitted by the candidate to the district office. Make copies for yourself.
 - Complete Personal and Professional references list (before psychological testing at the Summit)
 - Biographical Information Form (Form #102)
 - Candidate's disclosure form (Form #114), notarized
 - Waiver of access to personal file
 - Medical Report of Ministerial Candidate (Form #103)
 - Missouri Annual Conference BOM Screening Packet
 - Missouri Conference Safe Sanctuary certification letter
- Create your own candidacy file and keep copies of all forms completed and all work submitted
- Attend Candidacy Summit and continue steps as an “Exploring Candidate”

- Continuing Candidacy for: **a Local Pastor** Completed candidacy certification and licensing is assigned a clergy mentor ¶311
 - Annual recommendation by charge conference
 - Annual interview and approval by dCOM
 - Annual report of satisfactory progress of studies and copy of transcripts from Course of Study

OR

- Continuing Candidacy for: **Provisional Member** ¶313
 - Annual recommendation by charge conference
 - Annual interview and approval by dCOM
 - Annual report of satisfactory progress of studies and copy of transcripts from university or school of theology.
- Preparation for **Provisional Membership** (Commissioning) ¶ 324
 - Certified candidate for minimum of (1) year, maximum twelve (12) years
 - One (1) year in service ministry
 - Completion of one-half the basic graduate theological studies to be eligible for commissioning.
 - Health certificate completed by medical doctor
 - Written and oral doctrinal exam and written autobiographical statement
 - Interview and recommendation by three-fourths vote of dCOM
 - Notarized statement certifying that the candidate has neither been accused in writing nor convicted of a felony, misdemeanor, or any incident of sexual misconduct of child abuse
 - Interview and recommendation by the BOM
 - Election to provisional membership by clergy session